

Wildcat Resume

Senior Questionnaire for Counselor's Letter of Recommendation



To assist in writing an accurate and detailed letter of recommendation for the college(s) to which you are applying, please fill out the attached forms completely. Please type or print neatly and make a photocopy of these pages for yourself. Careful consideration should be given before asking someone to write you a recommendation letter. You should seek out a person who knows you very well, thinks highly of you, and is willing to write a letter that describes your personality, accomplishments, and lifelong goals in a positive and motivating way.

Please give these questions serious thought. You want to be portrayed in the best light possible. Your letter of recommendation will mirror the effort and work you put into this questionnaire.

Please be aware of your deadlines and allow three weeks for processing.

Wildcat Resume

Student Name: _____

Student Cell Phone: _____

Student e-mail address: _____

To which two teachers are you providing the Teacher Evaluation sheet? _____

SAT scores:

Date: _____ CR _____ M _____ W _____ Total _____

Date: _____ CR _____ M _____ W _____ Total _____

Date: _____ CR _____ M _____ W _____ Total _____

ACT scores:

Date: _____ Composite score: _____ w/writing: _____

List all colleges/universities to which you are applying for admission, along with the application deadline.

	Name of college/university	Application due date	Early Decision (ED)? Early Action (EA)?	Visited? (yes/no)
1				
2				
3				
4				
5				

Possible major/career interest? Why?

Are you the first in your family to attend college? If not, which colleges did your parents and siblings attend?

Which courses have you enjoyed the most? Why?

Which courses have given you the most difficulty? What steps did you take to overcome the challenge?

Has there been a course conflict, specific grade, or academic incident that you would like mentioned in your recommendation? (Example: could not take AP course due to scheduling conflict, etc.)

Looking at your high school transcript, explain whether or not it is an accurate measure of your academic ability and potential and why you feel that way.

What three adjectives would YOU use to describe yourself? And explain why.

What three adjectives would a TEACHER use to describe you?

What three adjectives would a FRIEND use to describe you?

What have you accomplished that makes you feel good or proud of yourself? Please describe in detail.

What changes or particular situations have occurred in your high school years that may have influenced you, your grades, or your participation in school? (Example: illness in family or self, divorce, summer experience, volunteer work, etc.)

What do you like to do with your free time?

If you could spend a day with anyone (living or dead, historical or fictional), who would it be? Why did you choose this person?

If a college were required to make an admission decision between you and someone else who appears to have equal credentials, what evidence can you present that would encourage them to choose you?

If you were to write your own letter of recommendation, what are the three most important pieces of information you would share about yourself?

- 1) _____
- 2) _____
- 3) _____

Briefly describe the following:

Extracurricular activities			
Organization	Year	Leadership position held	How did you contribute to activity? How did activity impact you?

Community Service		
Organization	What was reason you chose this organization? How did you positively impact this organization? How did you positively impact others through this?	Total Hours

Talent/Award/Honor		
Organization	Description	Year received

Employment/ Internship/ Summer Activity			
Location	Job Title/Your Role	From-Through	Hours per week

Student Evaluation Sheet

Please read the statements below carefully and rate yourself accordingly. Be honest & realistic!

Ratings:	Below Average	Average	Good	Excellent	Outstanding
Ability to organize & use time wisely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Desire to learn new things	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to take risks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to get along with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to work hard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Imagination/creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaction to setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to understand new concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Growth potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warmth of personality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Bragging On My Wildcat – Parent input

Parent input can be invaluable when counselors or teachers are writing letters of recommendation. Please write your responses on this sheet or feel free to attach a separate sheet. Please provide specific examples wherever possible. Thank you.

Student: _____

Parent: _____

What are three words you would use to describe your son/daughter and why?

What makes your student unique?

In what ways have you seen your son/daughter grow or change over the past three years?

What have you enjoyed most about your student?

Please share a story or anecdote that you believe exemplifies the kind of person your child is.

If you could tell an admissions counselor something about your son/daughter, what would it be?

Teacher Evaluation Sheet

(Confidential. Do not return completed form to student.)

Student: _____

Teacher: _____

Note to teachers: I am writing a recommendation for the student named above and I need your help. You know this student in terms of classroom performance, abilities, and special talents. Therefore, your input is crucial for me to write a comprehensive evaluation.

Please place in counselor's box as soon as possible.

Counselor: _____

In making the following ratings, please keep in mind that they will be used to compare this student with his or her entire class. Please check the single most appropriate box.

Ratings:	Below Average	Average	Good	Excellent	Outstanding
Ability to organize & use time wisely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Desire to learn new things	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to take risks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to get along with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to work hard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Imagination/creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express self	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaction to setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to understand new concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Growth potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warmth of personality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Bragging On My Student – Teacher input

Teacher input can be invaluable when counselors are writing letters of recommendation. You, the teacher, see the student daily, know their study habits, get to see more of their personality, and how they interact with their peers. Please write your responses on this sheet or feel free to attach a separate sheet. Please provide specific examples wherever possible. Thank you.

Student: _____

Teacher: _____

What are three words you would use to describe your student and why?

What makes your student unique?

In what ways have you seen your student grow or change in the time you have known him/her?

What have you enjoyed most about your student?

Please share a story or anecdote that you believe exemplifies the kind of person your student is.

If you could tell an admissions counselor something about your student, what would it be?
