

# Cy Woods

## Exemption Information / Spring 2017

Students must have **3 or less absences** and at least an **80+ average** for the semester in order to qualify for a Semester Exam Exemption in a class.

### Grade Level Exemptions:

9th Grade = 1 Fall/1 Spring  
 10th Grade = 2 Fall/2 Spring  
 11th Grade = 3 Fall/3 Spring  
 12th Grade = 4 Fall/7 Spring

Note: Any student may elect to take an exam even though he/she has qualified for an exemption. If the exam grade will improve the student's grade, he/she may choose to have the exam grade count.

### EXEMPTIONS ARE NOT BASED ON TEACHER DISCRETION

Does NOT count against exemptions	Does count against exemptions	Immediate Loss of Exemption
<ul style="list-style-type: none"> <li>• School Sponsored Field Trips</li> <li>• Documented College Visit. <u>Only juniors and seniors can use this day (2 a year).</u></li> <li>• Class absences resulting from a meeting initiated by an administrator or counselor shall not count against the student.</li> </ul>	<ul style="list-style-type: none"> <li>• All other absences will count against the student's Semester Exam Exemption.</li> </ul>	<ul style="list-style-type: none"> <li>• Failure to clear fees, and/or fines</li> <li>• Suspension from school</li> <li>• ALC/SAC/JJAEP</li> <li>• <b>U</b> (unsatisfactory) in conduct; including referral to AP office</li> </ul>

### Lost Exemption Cards:

If lost, replacement cards will be available for a \$1.00 fee.

### Card Distribution / Return:

Exemption cards will be issued to each student during lunch periods May 15<sup>th</sup> and 16<sup>th</sup>. Exemption Cards will be filed in the Assistant Principals' Office. **DO NOT ALLOW STUDENTS TO LEAVE CLASS EARLY TO TURN IN EXEMPTION CARDS.** Students may turn in Exemption cards during their lunch period, passing periods, and after school. For Seniors, exemption cards are due by 2:45pm on Wednesday, May 17, 2017 to the Assistant Principal's Office. For under classmen, 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grades, exemption cards are due by 2:45pm on Friday, May 19, 2017.

### Loss of Exemption:

**Exemptions could be revoked.** If the student's grade or number of absences no longer makes him/her eligible for the exemption, **the teacher is to notify the Student, Parent and the AP Office** that their exemption has been revoked. If an exemption has been revoked, the student will not be allowed to acquire a different exemption after the deadline.

### Semester Average:

The semester average should be calculated by adding the three six weeks' averages and dividing by three when a student is exempt from the semester exam.