

CYPRESS WOODS HIGH SCHOOL
13550 Woods Spillane Blvd.
Cypress, Texas 77429

Phone: (281) 213-1800

Fax: (281) 213 1827

Gary Kinninger

Principal

Kelly Ellis

Director of Instruction

Dirk Heath

Associate Principal

Karen Tyler

Lead Counselor

February 4, 2020

Dear Parent or Guardian,

On February 25th, all 11th grade students at Cypress Woods will take the ACT with Writing exam. This is not a practice test or a field test; the scores earned by your child can be used for college admission, financial aid applications, and scholarship opportunities.

It is important for your child to be at school and on time on February 25th. Students arriving late cannot be admitted into testing. Additionally, students who have passes to leave campus for doctor's appointments, etc. on this day will have their test submitted as an irregularity and will not receive a score. Please make arrangements now to ensure your child will be at school all day on February 25th. There is no make-up date for this administration of the ACT.

The ACT program does not allow examinees to eat or drink during the test or in the testing room except for a short break between sections 2 and 3 of the test. Your child may bring a dry snack and **bottled water only** to consume during this break only. Examinees will be released at approximately 12:45 to eat lunch.

The ACT program allows students to use a calculator on the math section only. If your child desires to use a calculator, he/she must provide his/her own. Your child is responsible for knowing if his/her calculator is allowable by ACT. The calculator guidelines can be found on the Cypress Woods website under Parents and Students/Counseling/Testing/Testing Policies. Test Administrators will check calculators prior to the start of testing.

In keeping with the Electronic Device policy for STAAR EOC testing, as well as meeting the ACT requirements, students must turn off electronic devices (including cell phones, smartwatches, etc.) and turn them in to the teacher. If your child is not comfortable turning in these devices prior to testing, he/she must leave them at home.

ACT requires that all examinees present a current official photo ID prior to be admitted to the testing room. Examples include: a driver's license, passport, school ID, or state ID.

In order to participate in ACT with Writing testing on February 25th, your child will need to complete demographic information during the "Pre-Admin Session" on both February 10th and 11th, which will be held during your child's English III class. In order to ensure that all items can be completed in a timely manner, please be sure your child completes and returns to class with the information located on the reverse side of this letter. It is especially important to select schools where your child would like to send his/her ACT scores. Examinees may pick up to four schools to receive scores free of charge during the Pre-Admin Session. **If your child does not identify schools during this session, he/she will need to work directly with ACT to send his/her scores and will need to pay ACT to do so at that time.**

Please contact your child's counselor with questions or concerns.

Sincerely,

Karen Payne
Testing Coordinator

ACT Pre-Admin Information

Legal Name:

Mailing Address (including City, State, and Zip):

Date of Birth:

College Reporting: You can choose up to four colleges to receive your ACT scores free of charge. You do not have to choose colleges at this time. If you wait until after your scores are returned to you, **you will work directly with ACT to send your scores and will pay ACT to do so at that time.** List the name of your choices below:

1st Choice:

2nd Choice:

3rd Choice:

4th Choice:

High School Course Work: Discuss with your parents how you would best describe the high school courses you took: business or commercial, vocational-occupational, college preparatory, or other/general.

Financial Information: Providing your parents financial information is optional. Answering them will provide colleges and scholarship programs with a more complete profile. Discuss these questions with your parents. If you would prefer not provide this information to ACT, please remember that it is optional.

- Will I apply for financial aid to help pay for college expenses?
- Will I work while attending college? Do I need help finding a job during college?
- If I am going to work while I'm in college, how many hours/week will I work?
- How much would I prefer to spend on yearly tuition (do not include room and board)?
- Please estimate the approximate total combined income of your parents before taxes last year.

E-mail address: Providing your email address is optional. If you choose to provide it, it will become part of your ACT record and will be included on score reports to colleges. Be sure it is an e-mail address that you monitor frequently.