

Cy Woods

Exemption Information 2017-2018

Students must have **3 or less absences** and at least an **80+ average** for the semester in order to qualify for a Semester Exam Exemption in a class.

Grade Level Exemptions:

9th Grade = 1 Fall/1 Spring
 10th Grade = 2 Fall/2 Spring
 11th Grade = 3 Fall/3 Spring
 12th Grade = 4 Fall/7 Spring

Note: Any student may elect to take an exam even though he/she has qualified for an exemption. If the exam grade will improve the student's grade, he/she may choose to have the exam grade count.

EXEMPTIONS ARE NOT BASED ON TEACHER DISCRETION

Does NOT count against exemptions	Does count against exemptions	Immediate Loss of Exemption
<ul style="list-style-type: none"> • School Sponsored Field Trips • Documented College Visit. <i>Only juniors and seniors can use this day (2 a year).</i> • Documented Military Branch Visit – <i>students are allowed 4 days TOTAL throughout school career</i> • Class absences resulting from a meeting initiated by an administrator or counselor shall not count against the student. 	<ul style="list-style-type: none"> • All other absences will count against the student's Semester Exam Exemption. 	<ul style="list-style-type: none"> • Failure to clear fees, and/or fines • Suspension from school • ALC/SAC/JJAEP • <u>U</u> (unsatisfactory) in conduct; including referral to AP office

Lost Exemption Cards:

If lost, replacement cards will be available in the AP office

Card Distribution / Return:

Exemption cards will be issued to each student during lunch periods December 11th, and 12th. Exemption Cards will be filed in the Assistant Principals' Office. **DO NOT ALLOW STUDENTS TO LEAVE CLASS EARLY TO TURN IN EXEMPTION CARDS.** Students may turn in Exemption cards during their lunch period, passing periods, and after school. Exemption cards are due at the end of the day by 2:45 on Friday, December 15, 2017 to the Assistant Principal's Office.

Loss of Exemption:

Exemptions could be revoked. If the student's grade or number of absences no longer makes him/her eligible for the exemption, **the teacher will notify the student AND parent AND the AP Office** that their exemption has been revoked. If an exemption has been revoked, the student will not be allowed to acquire a different exemption after the deadline.