

Graduation Address Application

The following process will be used to select the Graduation speakers and the Awards Ceremony speakers.

- Interested students should submit their Graduation Address script by **March 21st**, by 3:00 p.m. to (dirk.heath@cfisd.net).
 - o The script should be about 600 words and/or no longer than 3 minutes, and should include some of the following:
 - Highlights from your years at Cypress Woods (applicable to all – no inside jokes).
Examples: championships, areas of success
 - An expression of gratitude to students, staff, parents, family
 - A reflection on past and future
 - A motivational send off
 - ❖ Please follow the Format Guideline on the back of this application when preparing your speech
- The applicants will be invited to read their script for voice projection, expression, etc. on **Tuesday, March 26th during 2nd period.**
- The Graduation Committee will select students for the following:
 - o Academic Awards Ceremony (date: 5/15/2019)
 - o Graduation (6/1/2019)
 - Opening Remarks
 - Pledges
 - Graduation Address
 - Closing Remarks

If you are interested in submitting a script, please email Mr. Heath (dirk.heath@cfisd.net) by **March 26th, 2017**. – Please label the subject of email with your last name & then “Graduation Speech” (ie: Heath – Graduation Speech) be sure to include the following information in the email.

1. Name
 2. Cell Phone
 3. Email
 4. Attach Proposed Speech
(in correct format see back of application)
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① Cy Woods Graduation Speaker Application 2019

② **John Doe**
Graduation Address 2019

Well, we finally did it. We are graduating from high school.

But when you think about it,

Graduation Speech Format Guidelines

① • Header: Cy Woods Graduation Speaker Application 2019

② • Your Name and Graduation Address 2019

③ → ③ • Margins: 1 inch ④

④ • Font: Tahoma 12 (body of paragraph)

⑤ • Spacing: 6pt in body of the paragraph only
↓ ⑤

⑥ • Page # in bottom left

⑦ • Footer: Your name

EXAMPLE